

Before completing this application form, please review the 2023-24 Road Safety Research Partnership Program Guidelines for details about the program’s eligibility requirements.

1. APPLICANT INFORMATION		
<b>Principal Investigator(s)*</b>		
<b>Principal Investigator</b>	<b>Name:</b>	<b>Role:</b>
	<b>Organization:</b>	
	<b>Address:</b>	
	<b>Telephone Number:</b>	<b>Email Address:</b>
<b>Co-Principal Investigator</b>	<b>Name:</b>	<b>Role:</b>
	<b>Organization:</b>	
	<b>Address:</b>	
	<b>Telephone Number:</b>	<b>Email Address:</b>
<b>Co-Investigator(s)</b>		
<b>Co-Investigator 1</b>	<b>Name:</b>	<b>Role:</b>
	<b>Organization:</b>	
	<b>Address:</b>	
	<b>Telephone Number:</b>	<b>Email Address:</b>
<b>Co-Investigator 2</b>	<b>Name:</b>	<b>Role:</b>
	<b>Organization:</b>	
	<b>Address:</b>	
	<b>Telephone Number:</b>	<b>Email Address:</b>
<b>Co-Investigator 3</b>	<b>Name:</b>	<b>Role:</b>
	<b>Organization:</b>	
	<b>Address:</b>	
	<b>Telephone Number:</b>	<b>Email Address:</b>

\* Please include a CV for each Principal Investigator in the appendix or attach electronic copies with your application submission

## 2. RESEARCH PROJECT OVERVIEW

**Title of Research Project:**

**Estimated Project Duration**

*(End date should not exceed March 31, 2026)*

**Start Date:**

Select Date

**End Date:**

Select Date

**What road safety challenge(s) will your research project address?**

*Summarize the research question(s) you seek to answer and the potential applications of your findings.*

*[Max 150 words]*

**How will your proposed study fulfill an unmet need?**

*Describe the key gaps in the existing literature and published research that your proposal will address.*

*[Max 150 words]*

**How will you accomplish your research objectives?**

*Provide a high-level summary of your project plan using general language. Describe your methodology and rationale to highlight the novel aspects of your approach.*

*[Max 150 words]*

**What specialized resources will be used for your study?**

*Describe any specialized resources, tools, or expertise that will be utilized. This may include protected datasets, clinical expertise, specialized equipment, or survey data collection, as examples.*

*[Max 150 words]*

### 3. RESEARCH PROPOSAL

*Please provide a detailed description of your research proposal. Include a brief background on the topic; clearly defined scope, objectives, and methodology; and intended applications of the findings. Make sure to specify whether this is a new or ongoing research project.*

*[Max 2 pages. Tables, figures, and reference materials can be provided in the appendix.]*

## 4. KNOWLEDGE TRANSLATION PLAN

A strong Knowledge Translation Plan (KTP) will ensure that your research findings are applied to their full potential by raising awareness among knowledge users and the broader road safety community.

A key requirement for RSRPP funding is to demonstrate your planning and commitment to effectively communicating the study's findings in a way that is accessible and understandable to stakeholders. Take time to identify your study's knowledge users and the most effective communication channels.

### **Who will benefit from this research?**

*Who are the knowledge users and interest groups you will reach with your KTP? What do you know about your primary and secondary audiences? [Max 200 words]*

### **How will your findings be shared?**

*What methods will you employ to promote the dissemination, uptake, and application of your research findings? Examples include peer-reviewed publication, webinars, conference papers and presentations, website postings, workshops, and courses. Feel free to be creative! [Max 200 words]*

### **What are your desired KTP outcomes?**

*What road safety challenges or opportunities will your research results address or inform? What specific transportation policies or programs will benefit? Describe how you anticipate the project will enhance the road safety evidence base. [Max 300 words]*

### **What is your KTP timeline?**

*Briefly describe your KTP timeline by indicating when engagement with your audiences will begin (e.g., at project outset, initial findings, project completion) and when you expect it to conclude (e.g., upon publication, three months after report approval, ongoing engagement, etc.). [Max 200 words]*

### 5. PROJECT FUNDING OVERVIEW

<b>Estimated Total Project Cost:</b>	\$
<b>Total Funds Awarded to Date:</b>	\$
<b>RSRPP Funding Request:</b>	\$

**Additional Funding Sources:**

Have you applied to any other sources of funding to support this project?

Yes     No

If yes, please list the other sources below and attach a copy of the application(s) for funding or notification(s) of successful funding.

Source	Amount (CAD)	Approved (Y/N)

### 6. PROJECT COST BREAKDOWN

Provide the total expected project cost per fiscal year. Annual total costs should not exceed \$50,000\*.

Year	Term Start Date	Term End Date	Projected Cost
1	TBD	March 31, 2024	\$
2 (Optional)	April 1, 2024	March 31, 2025	\$
3 (Optional)	April 1, 2025	March 31, 2026	\$
<b>Total Cost</b>			<b>\$</b>

*\*An annual budget over \$50,000 may be granted if rationale is provided in the Appendix and deemed necessary by MTO.*

### 7. DETAILED PROJECT BREAKDOWN

Provide a breakdown of your expected project costs and deliverables by year. Estimate the dates you will incur each cost (billing date) and the duration of each deliverable. Insert additional rows if needed.

**Year 1 Costs\* | Project Start to Mar 31, 2024**

Cost Description	Billing Date	Projected Cost
		\$
		\$
		\$
		\$
		\$
		\$
<b>Total Cost</b>		<b>\$</b>



**\*Cost Breakdown:** Provide a high-level explanation of all purchases and activities to be funded by the award, including funds requested for producing any of the deliverables, salaries, equipment and supplies, computing costs, travel & accommodation, etc. **Please include in-kind contributions in the cost table with "In-kind" written in the "Billing Date" field.** The selection committee reserves the right to disallow expenditures in the budget that are not sufficiently justified. Partial support of a project may be recommended by the committee.

**\*\*Deliverables Breakdown:** Project deliverables should include any key steps or milestones along the critical path of the project plan. Examples include items such as literature reviews, progress reports, analysis plans, Research Ethics Board approvals, interim reports with preliminary findings, etc. Make sure to include project close-out items such as final reports, research papers and KTP initiatives (conferences, webinars, etc.). For milestone events, write "N/A" in the "Start Date" field.

<b>8. SIGNATURES</b>	
It is understood that the general conditions governing the Ontario Ministry of Transportation Road Safety Research Partnership Program as outlined in the current Guidelines are hereby accepted and agreed to.	
<b>Principal Investigator(s)</b>	
<b>Head of Department</b>	<b>Dean/Director of Research or Authorized Signing Officer of Applicant's Institution</b>

## APPENDIX (OPTIONAL)

Please use this space to provide any tables, figures, or other reference material for additional context about the research proposal. Supplementary materials, such as curricula vitae and additional funding source approvals, can be added here or attached to your application submission email. [No page limit]